

Starting with your most recent employer, provide the following information:

Employer _____ Address _____
Telephone # _____ Supervisor _____
Dates employed: From: _____ to: _____ Starting/Final Job Title: _____
May we contact for reference? () Yes () No
Starting Compensation: () Hourly () Salary \$ _____ Ending Compensation: () Hourly () Salary \$ _____
Summarize type of work performed and job responsibilities: _____

What did you like most about your position:
_____?
What were the things you like least about the position:

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What did you like most about your position:
_____?
What were the things you like least about the position:

EMPLOYMENT HISTORY

Explain any gaps in your employment, other than those due to personal illness, injury or disability:

If not addressed on previous page, have you ever been terminated or asked to resign from a job?

() Yes () No If yes, please explain _____

Please Print

SKILLS AND QUALIFICATIONS

Summarize any special training, skills, license and/or certifications that may assist you in performing the position you are applying for:

Computer skills (check the appropriate boxes. Include software titles and years of experience.)

() Microsoft Word _____ Years _____

() Excel _____ Years _____

() Presentation _____ Years _____

() Email _____ Years _____

() Internet _____ Years _____

EDUCATION

List Name and Address of Schools	# of Years Completed	Diploma/Degree	GPA
High School or GED:			
College or University: Major:			
Vocational/Tech/Other University: Major:			

Do you have any relatives employed by TCH/NH? () Yes () No

If yes, list names, relationships, positions: _____

Are you presently employed? () Yes () No

If yes, may we contact your employer? () Yes () No

REFERENCES

Give three references, not relatives – preferably past employers

Name: _____ Years Known: _____

Address: _____ City: _____ State: _____

Phone #

Email

Name: _____	Years Known: _____
Address: _____	City: _____ State: _____
Phone # _____	Email _____

Name: _____	Years Known: _____
Address: _____	City: _____ State: _____
Phone # _____	Email _____

Applicant Statement

I certify that all information I have provided in order to apply for secure work with the employer is true, complete and correct. I expressly authorize, without reservation, the employer, it's representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions, to obtain a report of my driving record, and to otherwise verify the accuracy of all information provided by me in this application, resume, or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations or organizations for furnishing such information about me. I understand that this will remain current during the course of my employment.

I understand that this employer does not unlawfully discriminate in employment and no questions on this application issued for the purpose of limiting or eliminating any applicant from employment on any basis prohibited by applicable local, state, or federal law.

If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

I understand that any information provided by me that may be found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (1) eliminate me from further consideration for employment, or (2) may result in my immediate discharge from the employer's service, whenever it is discovered.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant _____ Date _____